



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, JANUARY 24, 2019 – 8:30 AM
ADMINISTRATION CENTER - ROOM 118
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in room 118 at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Dohrwardt	Vice-Chairperson	Present	
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Present	8:33 AM
L. Herro	Supervisor District 14	Present	

Staff present: County Administrator Dzwinel, Corporation Counsel Gorden, Assistant Finance Director Pezanoski, Human Resources Director McDonell, Planning & Parks Director Struck, County Treasurer Morrison, Finance Director McMahon (8:33am), and County Clerk Winkelhorst.

Others present: Dan Benson, Ozaukee Press

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:30 AM. The meeting was properly noticed.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

a. December 21, 2018

Motion to approve the December 21, 2018 minutes as submitted.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: L. Herro, Supervisor District 14

SECONDER: D. Dohrwardt, Vice-Chairperson

AYES: Melotik, Dohrwardt, Richart, Herro

ABSENT: Strom

5. CORPORATION COUNSEL DEPARTMENT REPORT

a. Corporation Counsel Financial Report

8:33 AM Supervisor Strom in attendance and Finance Director McMahon joined the meeting.

There were no questions on report.

6. DISCUSSION ITEMS

a. Process to Set Salaries for Elected Officials

The process that occurs when determining the recommended salary for elected officials was reviewed and discussed.

7. ACTION ITEMS

a. Corporation Counsel Write-Offs July-December 2018

Motion to approve the July through December 2018 write-offs for \$29,501.44.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Richart, Supervisor District 12

SECONDER: L. Herro, Supervisor District 14

AYES: Melotik, Dohrwardt, Richart, Strom, Herro

b. Increase of Revenue 2019 - Planning & Parks

The clerk noted that the resolution reflects only the Planning & Parks Department item as Health & Human Services Committee meeting was cancelled; therefore, Public Health will be presented next month.

Motion to approve the increase of revenue resolution amending the budget for the Planning & Parks Department to include funds from American Transmission Company - Community Tree Planting Program Grant \$2,000. This resolution will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: D. Dohrwardt, Vice-Chairperson

SECONDER: L. Herro, Supervisor District 14

AYES: Melotik, Dohrwardt, Richart, Strom, Herro

c. Supplemental Appropriation Budget Amendment to Purchase Carpeting from Human Services Fund Balance

Withdrawn until next month.

d. Report of County Board & Citizen Attendance and Mileage

Motion to approve the report for attendance and mileage. The report will move forward to the County Board for final action.

FINANCE COMMITTEE

RESULT: APPROVED AND FORWARDED [UNANIMOUS] Next:
2/6/2019 9:00 AM

MOVER: L. Herro, Supervisor District 14

SECONDER: D. Dohrwardt, Vice-Chairperson

AYES: Melotik, Dohrwardt, Richart, Strom, Herro

- e. Wire Transfers #2847 - #2862

Motion to approve wire transfers #2847-#2862 for \$2,153,346.03.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: T. Richart, Supervisor District 12

SECONDER: P. Melotik, Chairperson

AYES: Melotik, Dohrwardt, Richart, Strom, Herro

8. DEPARTMENT REPORTS

- a. County Clerk

There were no questions on the report.

- b. Finance

Sales tax was \$847,000 for November; expect to surpass 2018 Budget projection.

Rating call with Moody's was Tuesday.

Update on Lasata Senior Living Campus financials.

- c. Human Resources

Update on health insurance transition, leadership development courses, upcoming training in the event of active shooter and how to recognize life-threatening bleeding, wellness program, and overage in purchased services.

- d. Information Technology

A narrative summary on the radio project will be forthcoming next month and update on installation of consoles for dispatch centers.

- e. County Treasurer

Review of report that included cash, interest and penalty revenues, interest earnings, sales tax revenue, delinquent taxes, and foreclosures.

Update on January settlement and consideration of investment with Port Washington State Bank.

Inquiry on the Revolving Loan Fund and The Bottle Shop's late payment. Mr. Morrison will check further into this and report to the committee.

9. NEXT MEETING DATE

Thursday, February 28, 2019

10. ADJOURNMENT

Motion made by Supervisor Herro, seconded by Supervisor Strom to adjourn. Motion carried. Meeting adjourned at 9:56 AM.

Julianne B. Winkelhorst, County Clerk