



MINUTES
PUBLIC WORKS COMMITTEE
REGULAR MEETING
THURSDAY, SEPTEMBER 19, 2019 – 8:00 AM
HIGHWAY DEPARTMENT - MEETING ROOM
410 SOUTH SPRING STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Public Works Committee was held in the Highway office meeting room.

Attendee Name	Title	Status	Arrived
D. Korinek	Chairperson	Excused	
D. Becker	Vice-Chairperson	Present	
T. Grabow	Supervisor District 9	Present	
D. Larson	Supervisor District 8	Present	
A. Read	Supervisor District 25	Excused	

Staff present: County Administrator Dzwinel, Public Works Director Edgren, Building Superintendent Behlen and County Clerk Winkelhorst.

Others present: Christina Luick - News Graphic, Dan Benson - Ozaukee Press, Thomas Diener and John Campbell.

2. PROPER NOTICE

Vice-Chairperson Becker called the meeting to order at 8:00 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

Correspondence received from Kevin Peiffer, Highway Maintenance Coordinator, Wisconsin Department of Transportation thanking Mr. Edgren and staff on their asphalt paving efforts on STH 57 in Milwaukee County.

4. APPROVAL OF MINUTES

a. August 22, 2019

Motion to approve the August 22, 2019 minutes as submitted.

PUBLIC WORKS COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	T. Grabow, Supervisor District 9
SECONDER:	D. Larson, Supervisor District 8
AYES:	Becker, Grabow, Larson
EXCUSED:	Korinek, Read

5. HIGHWAYS

a. *Action Items:*

1. Sugar Maple Subdivision - CTH NN Access Variance Request

Mr. Edgren reviewed Mr. Diener's request for a variance from County Ordinance requiring construction of Accel, Decel & Bypass Lanes for a Type "2" Driveway. Mr.

Diener split a single parcel into four parcels in the Town of Cedarburg and is requesting to change access to a Type "1" Driveway from a Type "2" Driveway.

Mr. Diener addressed the committee regarding the request citing that this is not a financial hardship, but he does not feel there is a lot of traffic and no safety concerns.

Mr. Edgren reviewed the access design standards included in the packet. In January 2019, the committee discussed the Access Control Code and at the time there was not a strong desire to change the Code.

His recommendation is to not grant a variance, but if the committee believes there is merit to the argument then review changing the ordinance. Discussion on safety issues.

Motion to postpone the variance request until November 21 pending review of Access Control Code Ordinance.

PUBLIC WORKS COMMITTEE

RESULT: **POSTPONE [2 TO 1] Next: 11/21/2019 8:00 AM**

MOVER: D. Becker, Vice-Chairperson

SECONDER: D. Larson, Supervisor District 8

AYES: Becker, Larson

NAYS: Grabow

EXCUSED: Korinek, Read

b. Discussion Item:

1. TADI Safety Screening Report Presentation

Traffic Analysis & Design, Inc. (TADI) was hired by Ozaukee County to conduct a countywide intersection and horizontal curve safety screening study and to look for opportunities to apply for Federal Funding for safety improvements.

The PowerPoint presentation and Intersection Database ranking was distributed.

Mr. Campbell conducted a presentation on Ozaukee County Safety Screening Results including the Study Purpose, Highway Safety Improvement Program (HSIP) Funding, How a Screening is Conducted and Recommendations, Results Summary, Horizontal Curves, and Next Steps.

Discussion on results and intersection data.

Mr. Edgren will meet with Wisconsin Department of Transportation to discuss the intersection on CTH NN and CTH Y and possibility of HSIP Funding.

6. 2020 PUBLIC WORKS BUDGET RECOMMENDATIONS

2020 Public Works Budget Documents

Mr. Dzwinel reviewed the budget highlights for the departments under the Public Works Committee's oversight:

Facilities

Increase in the 2020 tax levy by \$16,889 over the 2019 Adopted Budget. Increase largely driven by personnel costs. All capital expenses are included in the Capital Project Fund.

Transit Services

Increase in the 2020 tax levy by \$40,506 over the 2019 Adopted Budget. Increases due to purchased services.

Highway

County Roads and Bridges fund and Highway Department fund remains flat to 2019 Adopted Budget as there are ample fund balance to support project request or cost overruns.

7. FACILITIES MANAGEMENT**a. Management/Financial/Informational Reports**

1. Facilities Report

Update on War Memorial and Justice Center Roof Project.

8. TRANSIT SERVICES**a. Management/Financial/Informational Reports**

1. Transit Report

There were no questions.

9. HIGHWAYS**a. Action Items:**

1. CTH W Temporary Limited Easement Release

Motion to authorize the Highway Commissioner to terminate the Temporary Limited Easement along CTH W created on Document No. 0844039.

PUBLIC WORKS COMMITTEE

RESULT: **APPROVED [UNANIMOUS]**

MOVER: T. Grabow, Supervisor District 9

SECONDER: D. Larson, Supervisor District 8

AYES: Becker, Grabow, Larson

EXCUSED: Korinek, Read

2. Gremmer & Associates, Inc. Concrete Reconstruction Design Contract Amendment

Motion to authorize Public Works Director to approve Gremmer's CTH LL Design amendment to survey, design and bid the additional concrete reconstruction sections for \$59,000.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** T. Grabow, Supervisor District 9**SECONDER:** D. Larson, Supervisor District 8**AYES:** Becker, Grabow, Larson**EXCUSED:** Korinek, Read**3. 2020/2021 Town Road Maintenance Agreement for Town of Grafton**

Motion to approve the Town of Grafton Road Maintenance Contract as requested.

PUBLIC WORKS COMMITTEE**RESULT: APPROVED [UNANIMOUS]****MOVER:** D. Larson, Supervisor District 8**SECONDER:** D. Becker, Vice-Chairperson**AYES:** Becker, Grabow, Larson**EXCUSED:** Korinek, Read**b. Management/Financial/Informational Reports****1. Public Works Monthly Update**

Review of written report on Extractive Zoning (E-1) District Revision and Wisconsin Department of Transportation Automatic Vehicle Location/Global Positioning Systems.

2. Highway Financials

There were no questions.

10. NEXT MEETING DATE

October 17, 2019

11. ADJOURNMENT

Motion made by Supervisor Larson, seconded by Supervisor Grabow to adjourn. Motion carried. Meeting adjourned at 9:30 AM.

Julianne B. Winkelhorst, County Clerk