



MINUTES
EXECUTIVE COMMITTEE
SPECIAL BUDGET MEETING
WEDNESDAY, OCTOBER 2, 2019 – 11:30 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A special budget meeting of the Executive Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
P. Melotik	Vice-Chairperson	Present	
J. Rothstein	Supervisor District 26	Present	
K. Geracie	Supervisor District 15	Present	
D. Korinek	Supervisor District 13	Present	
L. Krieg	Supervisor District 17	Present	

Staff present: County Administrator Dzwinel, Budget Manager Balke, Policy & Budget Analyst Wittek, Human Resources Director McDonell, Finance Director McMahan, Assistant Finance Director Pezanoski, DOA Intern Uselding and County Clerk Winkelhorst.

Others present: Supervisors Herro, Ross, Holyoke, Richart, and Dohrwardt.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

Chairperson Schlenvogt called the meeting to order at 11:35 AM.

Committee members and guests stood and recited the Pledge of Allegiance.

11:37 AM Chairperson Schlenvogt called a recess for lunch instead of a working lunch as noted on the agenda. There were no objections.

3. PROPER NOTICE

12:05 PM Reconvene

The Clerk noticed the meeting as required.

4. PUBLIC COMMENT

There was none.

5. BUDGET OVERVIEW & WORKING LUNCH

2020 Executive Committee

List of Expansion Requests was distributed.

Mr. Dzwinel reviewed the highlights included in the Recommended Budget:

Budget recommendation increases the property tax levy 1.1% from 2019

Operation levy for 2020 is flat, offset by increases in revenues and expenditure restraints.

2% Cost of Living Allocation (COLA) provided in Budget and staff presented a “COLA Challenge” to departments to provide an additional 1%. The majority of departments accepted the challenge.

Assumed 7.5% increase in health insurance. The Wisconsin Counties Association Group Health Trust premium is a 12% increase. Options were discussed.

Net New Construction is \$298,000. Budget does not recommend increasing tax levy by new construction.

Budget contains a 2020 estimate of \$8,906,921 for sales tax base on staff projections. Wisconsin Counties Association estimates \$9,107,000 based on collections year to date. The committee can increase the sales tax revenue assumption by \$200,079.

The capital reserve balance is anticipated to be \$780,000.

Express Bus ridership continues to decline. The levy increase in the Budget is largely due to contractual increases.

Budget recommends no levy increase in county funded road maintenance and construction. The budget recommends performing maintenance and construction as planned, control costs with the understanding fund balance is available to support operations.

Total Tax Rate is \$1.99, County Tax Rate \$1.70, and Library Rate holds steady due to the increase in the cost of providing library services. As recommended, impact on home value of \$250,000 is a \$3.42 savings.

6. DISCUSSION ITEMS:

a. Review of County Administrator's 2020 Proposed Budget

1. Finance Committee Departments

County Treasurer

12:37 PM County Treasurer Morrison

Mr. Morrison noted the budget assumes a decrease in revenue by \$15,000 related to interest and penalty charges for unpaid property taxes.

Corporation Counsel and Child Support

12:42 PM Assistant Corporation Counsel Kluessendorf

There were no questions or concerns.

County Board/County Clerk

12:46 PM County Clerk Winkelhorst

Administrative correction to increase County Board salaries by \$4,950 as the budget

was reduced for a supervisor who chose to reject their salary. The budget provides for the next elected so the proposed budget should reflect all supervisor salaries.

Increase in levy due to four-election cycle.

Two expansion requests, one supported and one was not.

Department of Administration

1:02 PM County Administrator Dzwinel

Increase in levy due to salary and benefits and reallocations back to the department.

2. **Health & Human Services Committee Departments**

Lasata Senior Living Campus

1:08 PM Lasata Senior Living Campus Administrator Kohal and Business Manager Kummerlein.

Lasata Care Center

Reviewed reduction in bed capacity and conversion of private rooms for rehab and larger suites.

Increase transfer from Lasata Crossings to fund 1% Cost of Living Adjustment.

Increase in wages for nurse shift differentials.

Discussion on staffing.

Creation of Admissions and Marketing position funded with increase in revenue from rehab rooms.

Lasata Crossings

Budget reflects a decline in new admissions.

Lasata Heights

Budget similar to 2019.

Human Services

1:28 PM Human Services Director Drake and Fiscal Manager Mueller.

Increase in purchased services.

Multiple expansion requests and some offset with revenues.

Discontinued use of fund balance for operations.

1:41 PM Recess

2:15 PM Reconvene

Public Health

2:15 PM Public Health Director Johnson.

Two expansion requests funded by grants, Emergency Preparedness Coordinator to full-time, will cover both counties and Environmental Health Intern.

Veterans' Services

No discussion

3. Natural Resources Committee DepartmentsPlanning & Parks

2:29 PM Planning & Parks Director Struck

Three expansion requests, one supported and two were not.

Land & Water Management

2:52 PM Land & Water Management Director Holschbach

Two position expansion requests not supported.

Reviewed Target Runoff Management grant expansion request, totally grant funded.

Reviewed levy supported expansion requests of Soil Health - \$10,000, Storm Water Permit Education - \$800 and Demonstration Farm Network Support - \$10,625.

Register of Deeds

3:08 PM Deputy Register of Deeds VanEimeren and Land Information Coordinator Richards.

There were no questions or concerns.

UW Extension

3:12 PM UW Extension Director Sarkady

Review of expansion request for a new part-time office assistant position.

3:18 PM Recess

3:35 PM Reconvene

4. Public Safety Committee Departments

3:35 PM District Attorney Adam Gerol, Clerk of Circuit Court M. Mueller, Chief Deputy Clerk of Courts C. Mueller and Controller Mihalko, Coroner Deppisch, Sheriff Johnson and Business Services Manager Nelson.

District Attorney

Review of expansion request to recreate the paralegal position with part of the funds from the County-funded Assistant District Attorney position that is now State-funded.

Clerk of Courts

Three expansion requests, two supported and one was not.

Increase largely driven by the increase of the statutory rate paid to attorneys assigned by the courts.

Coroner

There were no questions or concerns.

Sheriff

Review of expansion request for PreDetention-Licensed Mental Health Professional shared position with Human Services.

4:07 PM Supervisor Wirth joined the meeting.

Expansion request for reclassification not supported. Discussion on retention of employees and funding for a wage study.

7. ADJOURNMENT

Motion made by Supervisor Korinek, seconded by Supervisor Melotik to adjourn. Motion carried. (6-0) Meeting adjourned at 4:13PM.

Julianne B. Winkelhorst, County Clerk